

SPECIAL EVENT SUPPORT

Duties

- Do a variety of things on an as-needed basis
 - Put up posters in a particular area
 - Help set up or break down at event site
 - Make phone calls in advance or to follow up
 - Help organize or plan
 - Solicit donations
 - Help with publicity
 - Etc., Etc.

Qualifications

- Willingness to work on a variety of tasks
- Organized and dependable
- Ability to work independently
- Will represent the shelter in a professional manner

Training

- Attend orientation class(es) as specified by WCAC/AC
- On the job training from experienced volunteer or staff
- Participate in meetings or training when requested

Commitment

- Participate in at least one event per year

Supervision

- WCAC staff or designated lead volunteer